TBR Accessibility 2016 Timeline

| **Project** | **Responsibility** | **Audience** | **Aspirational Deadline** |
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| Systemwide communication on Fall 2015 Course Audits | Dr. Denley, Philip Voorhees | Campus Accessibility Chairs, Chief Academic Officers, Chief Student Affairs Officers, Faculty | January 2016 |
| Closed Captioning RFP/Sole Source | Philip Voorhees/Angela Flynn | TBR System | Spring 2016 |
| Automated Testing Tool RFP | Philip Voorhees/Angela Flynn | TBR System | Spring 2016 |
| Conformance Data Entry into TBR AIMT Webpage | Campus Points of Contact for AIMT data | Campus Accessibility Chairs | February 1, 2016 (audit vendor forms) and ongoing |
| Train the Trainer Events by Region | Philip Voorhees | Campus/TCAT Trainers | February – September 2016 |
| Joint Meeting to Discuss Models for Adopting and Purchasing AIMT | Philip Voorhees/Angela Flynn | Campus Accessibility Chairs & Procurement Directors | February 10, 2016 |
| Training on Models of Adoption and Purchasing (optional regional trainings) | Philip Voorhees | Campus Accessibility Teams and Purchasing Officers | February – September 2016 |
| Campus Accessibility Plan | Campus Accessibility Teams | Individual Campuses | March 4, 2016 |
| Textbook Audit Meeting with Bookstore Vendors | Dr. Denley | Bookstore Vendors | March 2016 |
| Campus Accessibility Self-Audits: Student Support Areas | Campus Accessibility Teams and Disability Directors | Admissions & Scheduling | Mid-March 2016 |
| Create “change plan” for top 30 courses | Campus Accessibility Chairs | Top 30 course faculty | March 31, 2016 |
| Campus Accessibility Trainings | Campus Trainers | Administrative staff creating content, admissions staff, adjunct faculty, select programs | March 2016 – September 2016 |
| Campus Accessibility Chair Meeting | Dr. Denley, Dr. Leming | Campus Accessibility Chairs | March 31, 2016 |
| Audit Plan for Library Materials | Campus Accessibility Teams /Library Deans/Directors Advisory Group | Library Deans/Directors | April 29, 2016 |
| TCAT Course Accessibility Audit of Top 5 Programs | TCAT Directors | TCAT Faculty | July 29, 2016 |
| Syllabi Accessibility Deadline | Campus Accessibility Chairs | Faculty | August 19, 2016 |
| Campus Accessibility Self-Audits: Faculty Survey | Chief Academic Officer & Campus Accessibility Teams/Philip Voorhees & Matthew Gann | Sample of faculty in top 30 courses for survey | October 2016 |
| Institutional audit of significant programs of choice | Accessibility Chairs | Institutionally selected programs | October 2016 |