Course Description:

This course will cover vocabulary and structures that will allow you to talk about the stages of life, interpersonal relations, give instructions, and commands, the environment, and your health among other things. Your instructor will help you with pronunciation if needed. You will be responsible for learning and using the grammar and vocabulary presented in each chapter, and for understanding the readings.

Course Outcomes:

Spanish 2010 is the beginning of the intermediate level of Spanish, which is designed to provide college students with a more advanced foundation in the basic skills of speaking, listening, reading, writing, and appreciating culture. This course will endeavor to use the basic skills you learned in Beginning Spanish to achieve a higher level of communicative effectiveness. The grammar rules you learned in the elementary classes will be highlighted again, together with new rules. The grammar, with additional vocabulary, is essential for building the basic skills for communication. Also, Spanish 2010 will require more reading in dealing with the Spanish and Latin American cultures. You will find that reading not only reinforces the other basic skills in learning the language, but also enhances knowledge of the many societies where Spanish is spoken. There will be audio components in each chapter. We will use the dropbox for the audio component of this course. Students will also be required to give an oral introduction in Spanish at the beginning of the course.

Prerequisites and Corequisites:

SPAN SPAN 1010 and SPAN 1020. Students should be able to use a computer and be familiar with the Internet.

Course Topics:

Lección 9 – Las fiestas (Parties) In this chapter, you will study vocabulary and grammatical structures that will allow you to talk about personal relationships, parties and celebrations and the stages of life. You will also learn verbs that change meaning in the preterite and the uses of
¿qué? and ¿cuál?

Lección 10 – En el consultorio (At the doctor’s office) You will study the names of parts of the body, and health-related terms. You will also learn to use of the impersonal se to express unexpected events, and the uses of the preterite and the imperfect tenses to talk and narrate in the past.

Lección 11 – La tecnología (Technology) You will study vocabulary that will allow you to talk about modern technology and conveniences where you live. You will also learn how to tell others what to do, using the imperative mood, and the uses of the prepositions por and para.

Lección 12 – La vivienda (Living Quarters) In this chapter you will learn how to welcome people to your home, describe your home, talk about household chores, and give instructions. You will also learn about the subjunctive mood and how to use it with verbs of will and influence

Specific Course Requirements:

Students must be able to use an Internet Browser, and computers must be able to play sound recordings, such as RealAudio, QuickTime or MP3. Students will also need to have a microphone to be able to send audio files to the instructor

Required Textbooks:

Please visit the Virtual Bookstore to obtain textbook information for this course. Move your cursor over the "Books" link in the navigation bar and select "Textbooks & Course Materials." Select your Program, Term, Department, and Course; then select "Submit."

Supplementary Materials:

Students will need to have a microphone to be able to post the oral portions of the course in the Dropbox.

Hardware and Software Requirements:

Minimum hardware requirements can be found here.
Minimum software requirements can be found here.

**Common applications you might need:**
To read a PDF file download the latest version of Adobe Reader here.
Don't have Microsoft Word? Explore an alternative OpenOffice here.
Accessing a PowerPoint file? Download the PowerPoint Viewer here.

**Web Resources:**

Purdue OWL Online Writing Lab (for APA, MLA, or Chicago style)
The Writing Center Online Writer's Handbook

**Student Resources:**

- Technical support information can be found on the TN eCampus Help Desk page.
- Smarthinking virtual tutoring is available FREE of charge. to access Smarthinking, visit the course homepage and select Smarthinking under Course Resources. You also view sample sessions to see what Smarthinking offers and how it works.
- Information on other student issues or concerns can be located on the TN eCampus Student Resources page.

**Instructor Information:**

Please see "Instructor Information" in the Getting Started Module for instructor contact information, virtual office hours, and other communication information. You can expect to receive a response from the instructor within 24-48 hours unless notified of extenuating circumstances.

**Testing Procedures:**

Most of our content is set up as quizzes, so all the practice exercises will actually show up as quizzes. Please do not panic! Most of the practice exercises will not be graded. You will also have several attempts on most graded assignments, so, if you mess up the first time, you will have the opportunity to do better the second and third times. Pay attention to the number of attempts you have on each assignment. ¿Lógico o ilógico?, ¿cierto o falso? and professor graded assignments have only one attempt. You also only have one attempt on tests.

Prueba = Examen = Exam: Exams are the last assignment of each chapter.
You must make arrangements with a TBR institution or a local library (with prior approval from your instructor) for the second and fourth tests, as these will be proctored and will require a password for access. Only the proctoring centers will have access to these passwords. All dates for tests are listed in the calendar and in the assessments tab. The exams have the words Assessment and prueba the title. The dates for proctored exams can be found on the TN eCampus academic calendar and will coincide with the mid-term and final exam dates. Please make sure you plan ahead, and schedule your appointment with your testing center early! Most centers require that you schedule your appointment at least two weeks in advance.

You will have 90 minutes to complete each test. You must be prepared or you will run out of time before completing the test. Books, dictionaries, online help or help from other people are not allowed during the test. Remember that you are bound by the honor code when taking a test.

**Grading Procedures:**

The point system is used. The Workbook and Lab Work assignments are worth 2 points each. Even though you may see a different value on an assignment, the computer will automatically convert this to the 2 point value and a percentage. The unproctored tests will be worth 50 points each, while the proctored tests will be worth 150 points each. We will have a test after each chapter is completed for a total of 4 tests. Tests will consist of several different types of questions that will measure your ability to listen, use the vocabulary, grammar, reading and writing. You will need head phones if you plan to use a public or shared computer. For health reasons, most college labs do not have head phones for student use. Discussions are 25 points each, and the oral reports are worth 50 points each.

Participation = Discussion Board. Each discussion is worth 25 points and will, in part, have a cultural aspect. Each student is required to post a minimum of 5 times per discussion topic. The goal of the discussions is to create a community among students, therefore, it is very important that posts be entered on different days. Entries made on the same day will only count as one post, and will be awarded a maximum of 5 points. Do not wait until the due date to enter all your posts! You will not receive credit if all your entries are made on the same day. One entry should be on a topic selected by your instructor and you should post at least one response to someone else’s comments. Other posts can be about anything to do with the chapter. Consider the Discussion Board as your virtual classroom. This is where you can get to know your classmates, and where you can ask questions. Directions regarding the cultural topic will be available on the discussion board. The discussion board is also a great place to practice your Spanish and to connect and have your queries answered. Discussions will be conducted in English, but feel free to practice your Spanish here.

Dropbox – The dropbox has information on the oral reports. To post your oral reports, you must click on the Record Audio Widget located below the text box. Be sure to click allow and
then you may begin your recording. Instructions for each oral assignment will be posted by your instructor at the beginning of each session.

You will have to do four oral presentations or answer questions posted by your instructor (in addition to the introduction), one for each chapter. The Record Audio Tool in D2L only allows you to record for a duration of 1 minute. Should you need more time to post your responses, you may record and post multiple recordings. Instructions will be left on the Dropbox for you. Each oral presentation will be given in Spanish, and each will be worth 50 points. You will also be required to introduce yourself in the Dropbox to all the other students. This assignment must be done in Spanish. Give your name; tell us where you study, where you live, about your family, if you wish. It does not have to be long, just a short introduction. The introduction is worth 20 points.

Assignments and tests will only be available for a short period of time. You must do all work within the allotted time. Late work will not be accepted, and the student will receive a zero (0) for the assignment.

<table>
<thead>
<tr>
<th>Assignment Name</th>
<th>Number of Assignments</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exams</td>
<td>2 exams @50 points each</td>
<td>100</td>
</tr>
<tr>
<td>Exams</td>
<td>2 exams @ 150 each</td>
<td>300</td>
</tr>
<tr>
<td>Oral Reports</td>
<td>1 introduction @ 20 pts.+ 4 oral reports @ 50 points each</td>
<td>220</td>
</tr>
<tr>
<td>Discussions</td>
<td>4 topics @ 25 points each</td>
<td>100</td>
</tr>
<tr>
<td>Workbook</td>
<td>72 assignments @ 2 points each</td>
<td>154</td>
</tr>
<tr>
<td>Lab Manual</td>
<td>21 assignments @ 2 points each</td>
<td>42</td>
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<tr>
<td><strong>Total Points</strong></td>
<td></td>
<td><strong>916</strong></td>
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**Grading Scale:**

This grading scale is based on the total number of points of all graded items. To figure out your percentage, multiply the number of points you have acquired by 100 and divide by the total number of points. For example if the total number of points you can achieve is 1300 and you have 910, multiply 910 by 100 and then divide by 1300 (910 x 100 = 91000, 91000/1300=70. That means your average is 70%, which equals C).
Assignments and Projects:

This grading scale is based on the total number of points of all graded items. To figure out your percentage, multiply the number of points you have acquired by 100 and divide by the total number of points. For example if the total number of points you can achieve is 1300 and you have 910, multiply 910 by 100 and then divide by 1300 (910 x 100 = 91000, 91000/1300=70. That means your average is 70%, which equals C).

Class Participation:

The D2Learn system allows the instructor to check a student's attendance to class by monitoring dates and times that each student logs in. Students must log in to read the syllabus and to check and meet the requirements for the class on a regular basis in order to remain current and to successfully complete the course. Students are expected to log in to the class several times per week. Remember I can tell how long you spend on each item. Do not wait until the last minute to complete a task, and always study the content before you attempt an activity

Course Ground Rules:
The following two statements (1., 2.) were derived from the TBR System-wide Student Rules document, released January 2012:

RULES OF THE TENNESSEE BOARD OF REGENTS STATE UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF TENNESSEE SYSTEMWIDE STUDENT RULES
CHAPTER 0240-02-03 STUDENT CONDUCT AND DISCIPLINARY SANCTIONS

Read the document in its entirety here.

1. Standards of Conduct:

   - Students are required to adhere to the same professional, legal and ethical standards of conduct online as on campus. In addition, students should conform to generally accepted standards of "netiquette" while sending e-mail, posting comments to the discussion board, and while participating in other means of communicating online. Specifically, students should refrain from inappropriate and/or offensive language, comments and actions.

2. Review the TN eCampus Academic Integrity/Academic Honesty Policy:

   - In their academic activities, students are expected to maintain high standards of honesty and integrity. Academic dishonesty is prohibited.

   Such conduct includes, but is not limited to:

   - an attempt by one or more students to use unauthorized information in the taking of an exam
   - to submit as one’s own work, themes, reports, drawings, laboratory notes, computer programs, or other products prepared by another person,
   - or to knowingly assist another student in obtaining or using unauthorized materials.

   Plagiarism, cheating, and other forms of academic dishonesty are prohibited.

   Students guilty of academic misconduct, either directly or indirectly through participation or assistance, are subject to disciplinary action through the regular procedures of the student’s home institution. Refer to the student handbook provided by your home institution to review the student conduct policy.

   In addition to other possible disciplinary sanctions that may be imposed, the instructor has the authority to assign an "F" or zero for an activity or to assign an "F" for the course.

Other Course Rules:
Students are expected to:

- Participate in all aspects of the course
- Communicate with other students
- Learn how to navigate in Brightspace
- Keep abreast of course announcements
- Use the assigned course management (Brightspace) email address rather than a personal email address
- Address technical problems immediately:
  - Contact Technical Support
  - View Term Calendar here
- Observe course netiquette at all times.

Guidelines for Communications:

Email:

- Always include a subject line.
- Remember without facial expressions some comments may be taken the wrong way. Be careful in wording your emails. Use of emoticons might be helpful in some cases.
- Use standard fonts.
- Do not send large attachments without permission.
- Special formatting such as centering, audio messages, tables, html, etc. should be avoided unless necessary to complete an assignment or other communication.
- Respect the privacy of other class members

Discussions:

- Review the discussion threads thoroughly before entering the discussion. Be a lurker then a discussant.
- Try to maintain threads by using the "Reply" button rather starting a new topic.
- Do not make insulting or inflammatory statements to other members of the discussion group. Be respectful of other’s ideas.
- Be patient and read the comments of other group members thoroughly before entering your remarks.
- Be cooperative with group leaders in completing assigned tasks.
- Be positive and constructive in group discussions.
- Respond in a thoughtful and timely manner.
The **Tennessee Virtual Library** is available to all students enrolled in TN eCampus programs and courses. Links to library materials (such as electronic journals, databases, interlibrary loans, digital reserves, dictionaries, encyclopedias, maps, and librarian support) and Internet resources needed by learners to complete online assignments and as background reading will be included within the course modules. To access the Virtual Library, go to the course homepage and select the **Virtual Library** link under Course Resources.

**Students with Disabilities:**

Qualified students with disabilities will be provided reasonable and necessary academic accommodations if determined eligible by the appropriate disability services staff at their home institution. Prior to granting disability accommodations in this course, the instructor must receive written verification of a student's eligibility for specific accommodations from the disability services staff at the home institution. It is the student's responsibility to initiate contact with their home institution's disability services staff and to follow the established procedures for having the accommodation notice sent to the instructor.

**Syllabus Changes:**

The instructor reserves the right to make changes as necessary to this syllabus. If changes are necessitated during the term of the course, the instructor will immediately notify students of such changes both by individual email communication and posting both notification and nature of change(s) on the course bulletin board.

**Disclaimer**

The information contained in this syllabus is for general information purposes only. While we endeavor to keep this information up-to-date and accurate, there may be some discrepancies between this syllabus and the one found in your online course. The syllabus of record is the one found in your online course. Please make sure you read the syllabus in your course at the beginning of the semester. Questions regarding course content should be directed to your instructor.